



Plattsburgh, New York

Desmond J. Racicot
Police Chief
Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
citychief@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Kasprzak
Members of the Common Council

FROM: Chief Desmond J. Racicot

DATE: March 1, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, February 23, 2011 to Wednesday, February 29, 2012
our Department has responded to the following:

Fire Calls	10
	1 hazardous condition
	3 system activations
	1 electrical wiring/equip malfunction
	1 good intent call
	2 EMS assist
	2 MVA
Ambulance Calls	44
Mutual Aid by CVPH	6

BUILDING INSPECTOR'S COMPLAINT REPORT: 2/28/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
2/2/2012	32 (42)	ADIRONDACK LANE, APT. G	WATER SHUT OFF	JM	BILL PAID, TENANT MOVED OUT	CORRECTED	2/12/12
2/7/2012	96	BAILEY AVE	CONSTRUCTION	JM	NO VIOLATION	NO VIOLATION TO CORRECT	
2/15/2012	50 (52)	CORNELIA ST., APT. B	TENANT HEARING NOISES IN APARTMENT	JM	SEVERAL ATTEMPTS MADE TO CONTACT COMPLAINANT	NO VIOLATION CORRECTED	
2/21/2012	62	CHAMPLAIN ST	DEBRIS FROM GARAGE AND FERAL CATS IN GARAGE	JM		CORRECTIVE ACTION IN PROCESS	
2/21/2012	52	SOUTH PLATT ST	INADEQUATE HEATING, ELECTRICAL, ROOF LEAKS	KB		CORRECTIVE ACTION IN PROCESS	
2/27/2012	30	ELM ST	NEIGHBOR'S WATER COMING THROUGH KITCHEN SINK	JM		CORRECTIVE ACTION IN PROCESS	
2/27/2012	15	TREMBLAY AVE	PLOWING SNOW ACROSS STREET	CB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning February 8, 2012 and ending on February 14, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	268.51
6126-2650	Sale of Scrap	-
6126-2655	Minor Sales	-
6127-2680	Insurance Recovery	-
6127-2690	Lost/Damaged Property	13.00
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
sub-total		281.51
Sales Tax @ 8% (Minor Sales Only)		8.39
TOTAL		289.90

Dated, Plattsburgh, NY: February 16, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:

Two hundred eighty-nine and 90/100 dollars this 12th day of February 2012.

R. Marks
Richard A. Marks, City Chamberlain

Introduction by Councilor: _____ on _____, 2012

Moved by:

Seconded by:

Local Law P- 2 of 2012 Transfer of Title to Abandoned Vehicles.

Be it enacted by the Common Council of the City of Plattsburgh, as follows:

1. The term "abandoned vehicle" and the procedure for identifying and giving notice to persons who own or have a lien or other interest in an abandoned vehicle shall be as set forth in New York Vehicle and Traffic Law §1224 and the regulations promulgated thereunder.
2. Pursuant to the authority granted by New York Vehicle and Traffic Law §1224-6 the City of Plattsburgh may convert for use by its police department and transfer title to not more than two abandoned vehicles in a calendar year that are not affected by New York Vehicle and Traffic Law §1224-2.
3. This law shall be designated Chapter 254 of the City Code
4. This law shall take effect upon filing with the New York Secretary of State

On Roll Call

in favor:

opposed:

The foregoing local law is hereby approved.

Date:

Donald M. Kasprzak, Mayor

Carlin, Beth

From: Peters, Steve
Sent: Thursday, February 23, 2012 5:01 PM
To: Kasprzak, Donald M.; Carlin, Beth; 'Mark Tiffer'
Subject: FW: Walk MS Meeting Follow Up

Beth-

For next week's agenda, if approved by the Mayor and Mark Tiffer:

Request from Kate Quinn to host a 5k Run/Walk on US Oval and the Terry Gordon Bike Path to benefit the Multiple Sclerosis Society on May 6, 2012.

Steve Peters

Superintendent of Recreation | City of Plattsburgh, Plattsburgh, NY 12901 | p: 518.324.7709

Statement of Confidentiality

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From: Kate Quinn [mailto:kate.quinn@nmss.org]
Sent: Thursday, February 23, 2012 2:41 PM
To: peterss@cityofplattsburgh-ny.gov
Subject: Walk MS Meeting Follow Up

Hi Steve,

Thank you again for taking the time to meet with me and Kelly on Tuesday. I am feeling good about being able to host a successful walk! I really appreciated the tour of the recreation center and learning the history of the base too. It is amazing to see such a transformation!

I am just writing up my notes from our meeting and I had a few follow up questions:

- When you have other 5ks how is the route usually marked?
- Please let me know what I need to do about the City Council approval when you have a chance
- If we had food donated, do you have any space for storage for the day before the event?

This information came from Kelly: "I contacted the Au Sable Forks Volunteer Ambulance Service and my friend (Shane Murray) he would be more than willing to donate one of the three ambulances we have as well as getting a couple of EMT's for the day. However, Shane said that you will have to get the approval from the City of Plattsburgh, permitting Au Sable Forks Ambulance Service to assist with any medical needs that day. Any questions, please call Shane @ 647-8860."

Do we need special permission to use their services? If so, how should I proceed with that?

Thank you again for all of your assistance!

Kate

Kate Quinn
 Campaign Manager

National Multiple Sclerosis Society

421 New Karner Road
Albany, NY 12205
tel + 1 518 464 0960
fax + 1 518 464 1232



National
Multiple Sclerosis
Society



JOIN THE MOVEMENT
national**ms**society.org



PLATTSBURGH HOUSING AUTHORITY

4817 S. Catherine Street • Plattsburgh • NY • 12901-3778 • 518-561-0720 • fax: 518-561-1769 • www.phaplattsburgh.com

I - 3/1/12
A - 3/8/12

February 14, 2012

Mayor Donald Kasprzak
41 City Hall Place
Plattsburgh NY 12901

Dear Mayor Kasprzak:

I am contacting you regarding the Plattsburgh Housing Authority Board of Commissioners. Effective April 1, 2012, Alice Heckard's term as a Commissioner will expire. Alice has done an outstanding job on the Board and she has expressed an interest in continuing to serve and in being reappointed to the Board for another five-year term.

As such, we would greatly appreciate it if you could add her to the agenda for re-appointment sometime before 4/1/12 so that her service does not lapse. Thank you for your assistance in this matter and please do not hesitate to contact me if you should have any questions.

Sincerely,

Lori A. Cantwell
Executive Director

cc: Clayton Morris, Chair
Alice Heckard

5 Term 4/1/12 - 4/1/17

FEB 15 2012



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

February 27, 2012

To: Mayor Donald M. Kasprzak & City Council

From: Bill Treacy, Manager

Subject: Change Order 5 -115kV Relay Testing - PMLD 2011-7-1

The Plattsburgh Municipal Lighting Department has reviewed Change Order #5, at a cost of \$14,900.00. This project involves the testing of substation equipment in our 3 transmission substations to comply with NERC requirements and standards.

This work includes a retrofit panel section consisting of (1) SEL311 relay, (2) test switches and miscellaneous wiring and terminations which is to be fabricated by the contractor. The existing relay panel front will be modified to accept retrofit panel and wiring will be extended to the existing terminal strips. Existing field control wiring will be insulation resistance tested. The completed installation will be functionally checked for proper operation by the contractor. The contractor will place the relay in service and monitor it during initial loading. The contractor will provide a formal report including marked as-built drawings will be provided upon project completion.

The revised amount is fair and justified for the proposed additional work.. Request the Mayor be authorized to sign the attached Change Order #5 for this project.

cc: Councilor Jackson, PMLD Liaison
Kelly Clookey, Finance Director
Bid 2011 - 7 -1 File (2)

Atch: Change Order 5



Change Request

Phone: 315-699-5563	Date: February 15, 2012	Change No.: 11475-CR-05
Fax: 315-699-5911		
Mailing: P. O. Box 1957	To: Mr. Mike Barrett	Job Name: PMLD - Sub 3
Cicero, NY 13039	PLM Electric Power Engineering	T305 Relay Replacement
Shipping: 6268 Route 31		PO 50000179-00
Cicero, NY 13039		Job Location: Plattsburgh, NY

We are pleased to quote to provide technicians, equipment, materials and engineering supervision to perform the following additional work on this project. A retrofit panel section consisting of (1) SEL311 relay, (2) test switches and miscellaneous wiring and terminations will be fabricated. Setting file provided by others will be uploaded and relay will be tested. Existing relay panel front will be modified to accept retrofit panel and wiring will be extended to existing terminal strips. Existing field control wiring will be insulation resistance tested. Completed installation will be functionally checked for proper operation. Relay will be placed in service and monitored during initial loading. A formal report including had marked as-built drawings will be provided upon project completion. This service is offered on a TIME and MATERIAL basis per established rates for the estimated price of:

Fourteen Thousand, Nine Hundred Dollars (\$14,900.00)

The above price is based on the following:

- Excludes taxes, permits, and utility charges.
- Replacement of wiring from panel to breaker is not included, but could be performed for additional cost.
- Based on material lead time and personnel availability, this service can be completed 5-7 weeks after receipt of order.

HMT, Inc.

By: _____

John Pertgen – Technical Services Manager

1. This proposal shall expire if not accepted within 30 days of the date indicated above.
2. Payment is to be made monthly, billing for work in progress and material in storage.
3. Payment terms shall be Net 30 days. A finance charge will be added to all past due accounts. The finance charge is computed at a simple periodic rate of 1.5% per month, for an annual percentage rate of 18%.
4. The purchaser hereby agrees that in the event it is necessary for HMT, Inc., to refer this account to an attorney for collection because of the purchaser's failure to make prompt payment on this account, the purchaser shall be liable for the reasonable attorney's fees, costs, and disbursements incurred in the collection of the account.
5. All work shall be completed in a workmanlike manner according to industry standard practices. HMT assumes no responsibility for latent defects in the Owner's equipment. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge above and beyond this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Purchaser agrees to carry casualty and liability insurance on all equipment serviced. HMT's workers are fully covered by Workmen's Compensation Insurance.
6. Neither HMT, Inc. nor purchaser shall be liable to the other for special, incidental, or consequential damages.
7. Customer agrees to accept price escalations and/or shipment delays, due to material price and availability, which are imposed by our suppliers.

Date of acceptance: _____ Signature: _____



PFC Robert A. LaFountain
DAV Chapter 179, P.O. Box 744
Plattsburgh, NY 12901

Disabled American Veterans Natl. HQ.


January 11, 2012

Attn: Mr. Ed. Hartman, Inspector General
Subject: Request for Static Display Equipment

Dear Mr. Hartman,

Our chapter applied for static equipment back in 2006 but the original paperwork and application was lost or misplaced. We are once again applying for static equipment for our Veterans Park and would appreciate any support or assistance in this endeavor. Please find included with this package the following items.

- a.) Cover letter to US Army LCMC
- b.) Static display military equipment qualification checklist.
- c.) Letter from City Of Plattsburgh (Property Owner)
- d.) Diagram of Veterans Park w/locations of proposed equipment.
- e.) Photo of Veterans Park.


Gregory T. Lee, Adjutant
Robert A. Lafountain
DAV Chapter 179
PO Box 744
Plattsburgh, N.Y. 12901



PFC Robert A. LaFountain
DAV Chapter 179, P.O. Box 744
Plattsburgh, NY 12901


January 12, 2012

US Army Life Cycle Management Command
AMSTA-LC-LEAD,M/S 419

To Whom It May Concern,

The Disabled American Veterans Chapter 179 have developed a Veterans Park on the Parade field of the former Plattsburgh AFB in upstate New York. The Veterans Park began in 2006 to honor those veterans who served this great nation and many who made the ultimate sacrifice. There are currently three walls erected at the park with a fourth being planned for this summer 2012. There are over 1000 veterans names engraved on the walls there are several other monuments located at the park including one to honor the war dead from each of this country's wars and conflicts and still another to honor Gold Star Mothers. There are others planned for the future of the Veterans Park. Several marble benches have been donated with engraved names in remembrance of Veterans and the park has fourteen flag poles with flags from each of the branches of service as well as one from all the major veterans organizations. The marble benches have become a popular place for folks to come visit and reflect or just remember their Veteran. Several ceremonies are held at the park throughout the year including Veterans Day and Memorial Day with as many as 250 in attendance.

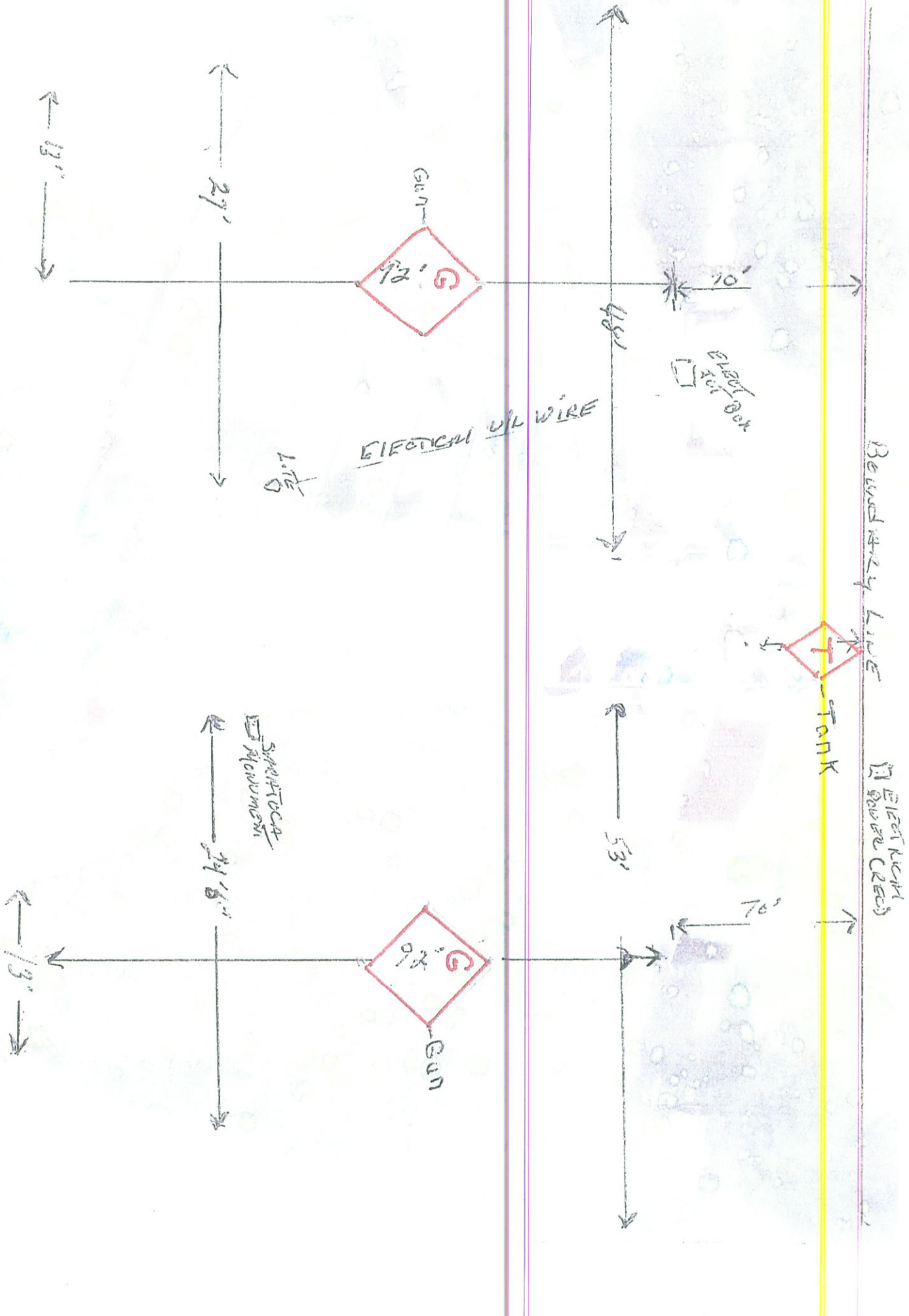
The Chapter applied in 2006 for a static equipment display but however the paperwork and application was lost or misplaced We would like to take this opportunity to reapply for a static display for our Veterans Park. and any assistance you could lend would be greatly appreciated. The chapter would like to obtain two howitzers or two artillery pieces as well as a light tank. These items would be a great addition to our park. I have included a diagram of where the equipment would be located as well as a photo of the park. Any assistance or support you could lend in this endeavor would be greatly appreciated. Please contact us if you need any additional information and a chapter representative will get back to you as soon as possible.

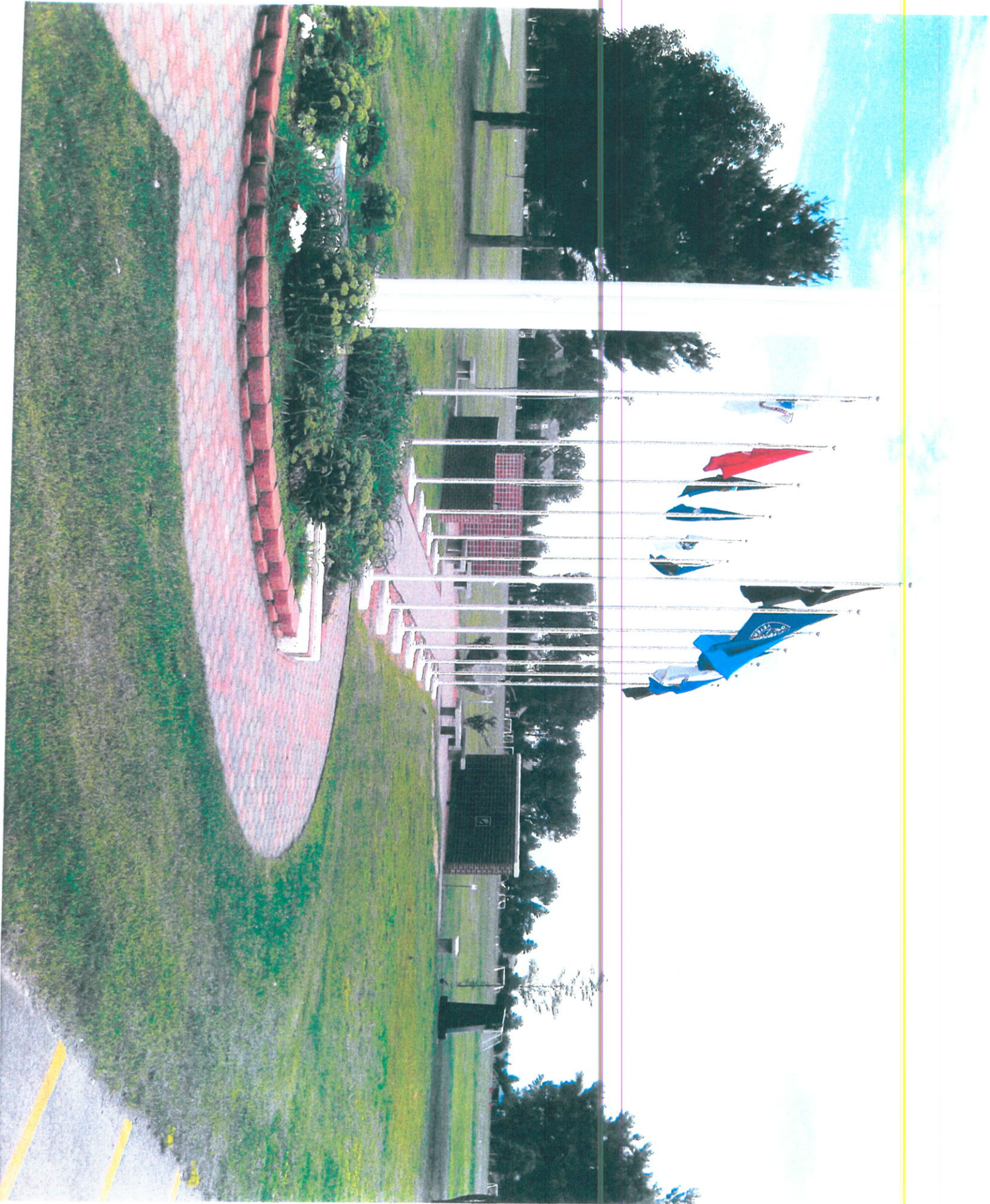

Gregory T Lee, Adjutant
DAV Chapter 179

Attachments:

- a.) Cover letter to US Army LCMC.
- b.) Static Display Military Equipment Qualifications Checklist.
- c.) Letter from City Of Plattsburgh NY.(Property Owner)
- d.) Diagram of Veterans Park w/ proposed location of Static Equipment.
- e.) Photo of Veterans Park.

Gregory T Lee,Adjutant
Robert A Lafountain
DAV Chapter 179
PO Box 744
Plattsburgh NY, 12901
(518) 643-9333
www.DavChapter179.com





Carlin, Beth

From: Marks, Richard A.
Sent: Tuesday, February 28, 2012 2:52 PM
To: Carlin, Beth; Kasprzak, Donald M.; Chris Case; Chris Jackson; George Rabideau; James Calnon; Mark Tiffer; Tim Carpenter
Cc: Garcia, Carole S.; Farrington, Kevin; Nephew, Denise
Subject: Capital Project - 2012 Streets
Attachments: 2012 General Street Resurfacing H5110.36.PDF; 2012 General Street Resurfacing H5110.36.doc
Mr. Mayor,

I've attached the subject capital project resolution for the next available Common Council meeting with agenda wording as follows:

Request from the City Chamberlain to create capital project H5110.36 2012 Street Resurfacing Project to complete the work detailed in the Street Resurfacing & Improvements section of the 2012 Capital Expenditure Plan.

Please advise any questions.

Thanks,

RAM

Richard Marks
City Chamberlain
City of Plattsburgh
Plattsburgh, NY 12901
518-563-1680



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 8th, 2012, the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on March 8th, 2012, and

WHEREAS, the Capital Expenditure Plan adopted January 12th, 2012, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Engineering and Planning Department is establishing a 2012 Street Resurfacing Project that is included in the Capital Program adopted January 12th, 2012, and

WHEREAS, the cost of the 2012 Street Resurfacing Project has been estimated by the Engineering and Planning Department to provide for the costs for the project during 2012 as follows:

	2012 Capital Plan	2012 Estimated Cost
Beekman St. (Cornelia St. – Broad St.)	\$ 86,000	\$ 86,000
Karen Fleury Bike Path	30,000	30,000
Riley Ave., North Catherine St. to Oak St.	28,000	28,000
Miscellaneous Paving	100,000	100,000
Street Surveying	30,000	30,000
Street Borings	15,000	15,000
	<u>289,000</u>	<u>289,000</u>
Total	\$ 289,000	\$ 289,000
Project Funding:		
General Fund Advance	\$ 289,000	\$ 289,000
	<u>289,000</u>	<u>289,000</u>
Total	\$ 289,000	\$ 289,000

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 8th day of March, 2012, as follows:

- 1) That, the amount of Two Hundred Eighty-nine Thousand and 00/100 (\$289,000.00) Dollars be and it is hereby appropriated to the Capital Project **2012 Street Resurfacing Project (Project H5110.36)** for the cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Eighty-nine Thousand and 00/100 (\$289,00.00) Dollars of such appropriation be provided by advances from the General Fund in order to pay for the project work not covered by outside funding sources until such time as a borrowing resolution be adopted by the Common Council authorizing the issuance of debt to pay for the project advances.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

Carlin, Beth

From: - John E. Clute Esq. [john@cctlaw.com]

Sent: Tuesday, February 28, 2012 9:32 AM

To: Carlin, Beth

Cc: 'Chris Jackson'; Christopher C Case; 'George Rabideau '; 'James E Calnon'; Kasprzak, Donald M.; Mark Tiffer; 'Tim Carpenter'

Subject: city beach planning

Beth, please check with the Mayor, but I think we are ready to put this on for initial consideration this week.

RESOLUTION APPOINTING STRATEGIC TOURISM PLANNING COMMITTEE AGENT FOR CITY TO EXPLORE FEASIBILITY OF DEVELOPMENT PLAN FOR CITY BEACH PROPERTY

RESOLVED:

The Strategic Tourism Planning Committee (STPC), appointed by the Clinton County Legislature, is appointed as agent for the City of Plattsburgh to act on its behalf to pursue the legal, environmental and economic feasibility of developing the City Beach property for public and private uses. It is foreseen that the STPC will explore legal and environmental feasibility of public and private development uses of the City Beach property with the New York State Office of Parks, Recreation and Historic Preservation, the Department of Environmental Conservation, the Army Core of Engineers and other appropriate New York State and Federal Agencies. It is understood that the STPC cannot enter into any legal agreement with any State or Federal Agency without the express approval of the Mayor and Common Council of City of Plattsburgh. The STPC also plans to explore the financial feasibility of the development of public and private uses at the City Beach property and intends to pursue various means of funding vehicles to cause the development to happen. It is understood that the STPC cannot enter into any legal agreement with any funding source without the express approval of the Mayor and Common Council of City of Plattsburgh.

John E. Clute Esq.
121 Bridge Street
Plattsburgh, NY 12901
Tel. 518-563-4884
Fax. 518-563-5845

The Pepper

13 City Hall Place, Plattsburgh, NY
12901

518-566-4688

[555.555.555]

Thepepper2011@yahoo.com

2/27/2012

Michelle P Kelley
The Pepper
13 City Hall Place

Dear, City of Plattsburgh

My name is Michelle Kelley and I am writing in regards to having outdoor seating for the months beginning May 1st – Sept, 30th. We are asking for the two parking spots directly in front of The Pepper, Each Parking area is 7' D X 21'W We have spoken with the Concrete Supply and are prepared to purchase the barriers and they will be installed and removed by them. We are planning on 6-8 tables, the Barriers would be painted with nice, clean and bright colors for safety. We would have special personnel to watch the exterior for any issues or concerns. We are very excited to have this chance to add to our great restaurant for these summer months and to allow our great & loyal customers to enjoy the sights and sounds of our great city.

Michelle Kelley

Owner
The Pepper

Proposed Area



City Hall Place



Side Walk

The Pepper

Two Parking Spots From the start of our building to just past the left side of the building. There is no other Merchants on that side. Roughly 7' X 42'

